**Objective & Scope.**

The purpose of this document is to establish a set of guidelines and procedures, which outline the responsibilities and behaviour of staff and swimmers who are members of Walkers Tigers Swimming Club.

* Behaviour and Personal Conduct must at all times be of a high standard and reflect favourably on the sport and club. Language in public or relevant group situations must always be appropriate and socially acceptable.
* Consumption of alcohol is totally forbidden for athletes under age as defined by UK law. It must not be consumed by swimmers prior to, or following a competition event, training camp, training or team activities, without specific consent of the Team Manager. During competition alcohol is strictly forbidden to all swimmers and staff.
* Smoking is prohibited by swimmers and staff whilst en-route, prior to, during or following a competition event, training session or team activities.
* Personal Appearance shall be appropriate to the circumstances and as indicated by the Team Manager. Team kit and equipment shall be worn as directed by the Team Manager when competing and training, when assembling or travelling, at official team functions on other occasions as notified.
* Attendance at all activities is expected unless agreed by the Team Manager. Throughout the duration of the trip swimmers should inform staff of their whereabouts. Punctuality on all occasions is essential and any curfew must be observed.
* Illegal and performance enhancing drugs and substances are strictly forbidden. Swimmers are expected to be aware of the current list of banned substances and particular care must be exercised if anyone is on medication prior to or during a meet. Drug testing is in place at some of the competitive meets we attend, typically those of national association and international association standard
* Illegal Drugs and Substances, the use of these, even though they may not appear on the official banned list in respect of performance enhancing drugs, is nonetheless prohibited.
* Accommodation at hotels or equivalent must be directed by the club staff and at no times must anyone extra be accommodated in swimmers’ room.
* Medication, it is important that information on all medication being currently taken should be reported to the Team Manager who will report it to the relevant personnel Allergies to any medication must be reported to the Team Manager.
* Sanctions, breaches of the Code of Conduct shall be dealt with in the first instance by the Team Manager or Coach. He/she will report the incident to the President / Secretary of the club and the matter will be discussed at the monthly committee meeting.

NAME…………………………………………………………………………………………..

SIGNED……………………………………………………………………………………….. Date……………..…………………..